



## **Community Development** **REQUEST FOR PROPOSAL**

**OWNER:** Mille Lacs of Ojibwe  
43408 Oodena Drive  
Onamia, MN 56359

**PROJECT:** Vineland Community Lift Station #5 Rehabilitation & Safety Grate Installations  
Project BE 19-L64, Mille Lacs Indian Reservation

**DATE:** March 17, 2026

**TO:** Heavy Equipment and Wastewater Pump Contractors

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Please submit an itemized quotation for providing the following services.

**THIS IS NOT A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED HEREIN.**

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### **Work Scope:**

Installation, labor, materials and equipment for rehabilitating Lift Station #5 which includes installing a new 18" riser on the valve vault, regrading the surrounding ground to drain away from the lift station. Additional work includes installing safety grates in wet well hatch opening in Lift Station #1, 2, 3, 4 & 5. All work must follow Indian Health Service Vineland Community Lift Station #5 Rehabilitation & Safety Grate Installations Project specifications dated March 2026.

**Bids are due Wednesday April 8th, 2026 at 3:00 PM. Bids received will be opened and qualified by the Mille Lacs Band of Ojibwe on Thursday April 9th, 2026 at 10:00 AM at the Mille Lacs Band Government Center.**

**A mandatory pre-bid phone call must take place with Director of Public Works before plans and specifications will be mailed or emailed to contractors. Contractors must call before February 23rd to be eligible to bid on this project. This call will be to review bidding and contract requirements. Call Brian Scheinost, Director of Public Works, at 320-630-2624. If any corrections or clarifications are found necessary as a result of the mandatory pre-bid calls, a pre-bid addendum will be sent to all bidders.**

### **Bidding Notes:**

Your proposals shall include the following:

1. Bid should show a fixed fee to do the above mentioned work schedule. Bid ***must be signed*** by contractor to be valid.
2. Copy of current MLB Vendor's License. (or a copy of submitted application)
3. Copy of current certificate of insurance for General Liability and Property Damage.
4. Federal Davis Bacon wage scale applies to this project.
5. Plans and Specifications can be obtained by contacting Brian Scheinost, Mille Lacs Band of Ojibwe Public Works Department at (320) 630-2624.
6. Prime Contractor needs to perform at least 33.3% of the work.

7. Compliance with the EEO executive order 11246 as amended, compliance with the Copeland anti-kickback act and compliance with the sections 103 and 107 of the contract work hours and safety standards act.
8. A 1/2% TERO Tax will be charged based upon final project cost.

**Bonding Requirements:**

**Bid BONDS:**

Each Bid must be accompanied by a BID BOND payable to the OWNER for Ten percent (10%) of the total amount of the BID. As soon as the BID prices have been compared, the OWNER will return the BONDS of all except the three lowest responsible BIDDERS. When the contract is executed the bonds of the two remaining unsuccessful BIDDERS will be returned. The BID BOND of the successful BIDDER will be retained until the payment BOND and performance BOND have been executed and approved, after which it will be returned.

**Performance and Payment BONDING Requirements:**

In construction contracts that are federally funded or deemed commercial, bonding is required. These types of contracts shall demand a performance and payment bond with penal amounts of 100% and 100% respectively of the amount of the contract.

All Proposals must be mailed and labeled as follows:

Attn: Commissioner of Community Development  
Sealed Bid: **Vineland Community Lift Station #5 Rehabilitation Project**  
PO Box 509  
Onamia, MN 56359

**\*\*Please note that the bids submitted via mail to the P.O. Box. FedEx and UPS will not deliver to a P.O. Box and the Onamia post office will not accept hand delivered items. Please plan accordingly to ensure the timely receipt of your bid submittal. \*\***

**\*\*The Band reserves the right to reject any bid that it is unable to collect at the Onamia post office by the bid deadline date and time, provided that the Band has made diligent and reasonable efforts to collect the bid. The Band reserves this right even in the event that the bid has been postmarked before the deadline.**

**PROPOSALS NOT SUBMITTED IN THIS MANNER WILL BE REJECTED.**

**Contacts:**

Questions or obtaining Plans and Specification regarding this project should be addressed to Brian Scheinost at the Mille Lacs Band of Ojibwe Public Works Department (320) 630-2624, email [brian.scheinost@millelacsband.com](mailto:brian.scheinost@millelacsband.com) or Michael Termont, Project Engineer with Indian Health Services at 218-444-0514.

**Licensing:**

Firms must be licensed with the Mille Lacs Band of Ojibwe. A copy of this license (or the license application) must accompany each bid. Licensing process can take several weeks. If you are not currently licensed with the MLBO, please submit a copy of your license application along with your proposal. Contact Jackie Smith at (320) 384-4773 or via email at [JSmith2@grcasinos.com](mailto:JSmith2@grcasinos.com) with questions regarding licensing and for the license application.

**TERO:**

Contractors must acknowledge TERO applies to this project. Any questions contact Lori Trail, TERO Director, at (320) 532-4778.

**COMMUNITY DEVELOPMENT RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS FOR ANY REASON.**

FY 2026 CONSTRUCTION BID FORM

REQUIRED FOR ALL BIDS

FIRM NAME: \_\_\_\_\_

Job/Project: Vineland Lift Station #5 Rehabilitation & Safety Grate Installation Project, I.H.S. Project 19-L64

Item Description	Estimated Quantity	Quantity/ Unit/+10%	Unit Price	Amount
<b>Schedule A: Lift Station #5 Rehabilitation</b>				
<b>1</b>	Install New 18" Riser Ring on the Valve Vault	LS		
<b>2</b>	Regrade the Surrounding Ground to Drain Away	LS		
<b>Schedule B: Safety Grate Installations</b>				
<b>1</b>	Install Safety Grates in Set Well #1 Hatch Openings	LS		
<b>2</b>	Install Safety Grates in Set Well #2 Hatch Openings	LS		
<b>3</b>	Install Safety Grates in Set Well #3 Hatch Openings	LS		
<b>4</b>	Install Safety Grates in Set Well #4 Hatch Openings	LS		
<b>5</b>	Install Safety Grates in Set Well #5 Hatch Openings	LS		

A 1/2% TERO tax will be charged based upon final project cost, this tax should be included in each bid line item.

TOTAL \_\_\_\_\_

LUMP SUM TOTAL PRICE:

\_\_\_\_\_ \$ \_\_\_\_\_  
 (Written Value) (Dollar Amount)

**BID GUARANTEE PERIOD:**

I agree to hold this bid open for a period of **90 days** after the bid opening. If this bid is accepted I agree to execute a Contract and/or a Purchase Order with the Mille Lacs Band of Ojibwe along with furnishing all required bonding (if required) and insurances.

**TERO COMPLIANCE:**

I understand that this company, its subcontractors and all employees performing work on this project will be expected to comply with all Mille Lacs Band TERO Compliance Regulations. Upon being informed that I will be awarded a contract for this project, I will submit all required TERO Compliance Plans directly to the MLB TERO Office for review and approval.

**Acknowledgement of TERO Compliance:** \_\_\_\_\_

**ATTACHMENTS REQUIRED: Failure to provide any of these attachments will result in bid disqualification.**

- MLB BID FORM (MUST BE SIGNED)
- MLBO VENDOR LICENSE
- COPY OF CURRENT INSURANCES
- SUB-CONTRACTOR LISTS (Include values)

**NAME:** \_\_\_\_\_ **TITLE:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**FIRM NAME:** \_\_\_\_\_ **TELEPHONE:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**EMAIL ADDRESS:** \_\_\_\_\_