



## **Community Development** **REQUEST FOR PROPOSAL**

**OWNER:** MILLE LACS BAND OF OJIBWE  
43408 OODENA DRIVE  
ONAMIA, MN 56359

**DATE ISSUED:** April 3, 2025

**BID DATE:** April 30, 2025

**PROJECT:** 2259 Oshki Odena St., Hinckley Chain Link Fence

**TO:** QUALIFIED CONTRACTORS

**THIS IS NOT A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED HEREIN.**

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The Mille Lacs Band of Ojibwe, Community Development office will be accepting sealed bids for installing a chain link fence at 2259 Oshki Odena St., Hinckley. Bids will be due Wednesday April 30, 2025 at 3:00 PM. Bids received will be opened and qualified by the Mille Lacs Band of Ojibwe on Thursday May 1, 2025 at 10:00 AM.

**No required pre-bid site visit. However, the Project Manager will be onsite at 10am on Monday, April 14, 2025 for those bidders wishing to visit the site.**

### **General Notes:**

1. It is the Contractors responsibility to identify any and all discrepancies in the scope of work, not meeting Industry Standards or that which is inconsistent with the International Residential Code (IRC), and Mille Lacs Band of Ojibwe 2025 MLB Project Specification Book.
2. All electrical wiring, apparatus and equipment for electric light, heat and power, technology circuits or systems shall comply with the rules of the Department of Commerce or the Department of Labor and Industry, as applicable, and be installed in conformity with accepted standards of construction for safety to life and property.
3. Contractor must reconnect all utilities, service panel or service feed. Also includes gas, propane. Include such equipment or materials identified in the pre-bid conference.
4. Contractor will secure all permits and fees.
5. Contractor is responsible for a thorough investigation of the scope of work.
6. Contractor will repair any damage to the property or structure created by the scope of work.
7. NO WORK SHALL BE PERFORMED UNTIL ALL REQUIRED PERMITS HAVE BEEN ISSUED AND COPIES IN THE POSSESSION OF THE PROJECT COORDINATOR AND /OR MILLE LACS BAND BUILDING OFFICIAL.

### **Work Scope Description:**

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Contractor shall supply lump sum cost to provide materials and labor for installation of a chain link fence as follows in the base bid.

1. Contractor shall supply and install a chain link fence around the perimeter of the yard per the provided layout. Approximate fence perimeter totals 360 lineal ft. Contractor shall include 380 lineal 6' ft of fence in their base bid and a 6' wide gate. Unit cost per ft to install shall be provided in Bid Alternate #1 and will be used to calculate add or deduct based on actual install. See following product specifications.
2. Fence shall start at the front right corner of the house and run straight across to the tree line located at the right edge of the yard; turn to follow the maintained side and rear yard areas; then turn and run straight to the front left corner of the garage. Install a 6' wide gate on the front facing section of fence to the left side of the garage. Fence shall not be placed any closer to the street than the front wall of the garage. On the right edge of the yard, the 6' fence shall continue to run towards the street at a perpendicular angle to the street along the tree line, terminating at a setback to the street an equal distance as the back of the driveway apron. (Fence will follow perimeter of existing yard. Thus no large trees are planned for removal. A rough layout of the proposed fence has been provided for reference.)
3. Contractor shall remove all trees, brush, overhanging branches and shrubs necessary to install the fence.
4. Contractor shall include the cost of any digging or other land alterations required to install fence.

## **SECTION 02830 - FENCES AND GATES**

### **PART 1 GENERAL**

#### **1.01 SUMMARY**

##### **A. Section Includes:**

1. Chain link fence.
2. Gates.

#### **1.02 REFERENCES**

- A. ASTM A53, Specification for Pipe, Steel, Black and Hot-Dipped, Zinc-Coated Welded and Seamless.
- B. ASTM A392, Specification for Zinc-Coated Steel Chain-Link Fence Fabric.
- C. Chain Link Fence Manufacturers Institute (CLFMI) Product Manual.

### **PART 2 PRODUCTS**

#### **2.01 FENCE POSTS**

A. The pipe shall be round steel pipe with galvanized, Allied Tube SS30, in the following diameters:

1. Posts
  - a. Fence height: 6'.
  - b. Corner Posts: 3" O.D.
  - c. Top, Intermediate and Bottom Rails: 1 5/8" O.D.
2. Intermediate or Diagonal Bracing: 1 5/8" O.D.
3. Gate Posts: refer to Manufacturers recommendations.
4. Gate Frames: refer to Manufacturers recommendations.

B. The above pipe diameters are the minimum allowable. The actual pipe diameters and weights of the fence posts and rails shall be determined by the installer based on local building codes, fence heights, wind speed design requirements and coverage of the fence fabric with windscreens, plywood or other wind blocking materials.

## **SECTION 02830 – FENCES & GATES**

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#### **2.02 FENCE FABRIC**

A. For Standard Fences: Zinc-coated (ASTM 392) steel wire fabric, 9 gauge, 2-inch square with a minimum coating of 1.2 oz per sq. ft. of surface area. The top and bottom selvages

shall be knuckled, unless otherwise specified.

**B. Fasteners.**

1. To terminal posts:
  - a. Tension bars: Minimum 1/4 inch by 3/4 inch.
  - b. Clamps: 12 gauge by 1 inch wide.
  - c. Carriage bolts: Minimum 5/16-inch diameter.
2. To line posts: Wire: 6-gauge aluminum.
3. To rails: Wire: 6-gauge aluminum.

**C. Tension and Brace Bands.**

1. The tension and brace bands shall be 0.078" by 3/4" for posts less than 4" O.D. with 5/16" diameter galvanized carriage bolts.
2. The tension and brace bands shall be 0.108" by 7/8" for posts 4" O.D. and larger with 5/16" diameter galvanized carriage bolts.

**D. Tension Bars.**

1. The tension bars shall be a minimum of 3/16" by 3/4" galvanized steel or vinyl coated where used with vinyl coated fences.

**E. Tie Wire.**

1. The tie wire shall be 6 gauge aluminum wire.

**F. Accessories.**

1. Provide galvanized steel or malleable iron post caps, sleeves, clamps, hinges, gate latches, keepers, and all other accessories required for the complete installation of the chain link fence and gates. Provide vinyl coated accessories for all vinyl coated fences.

**2.03 RAILS**

- A. Top and bottom rails shall be installed the entire length.

**2.04 DOME CAPS**

- A. Galvanized malleable steel dome caps shall be provided at all posts.

**2.05 GATE ACCESSORIES**

- A. Gate hinges shall be galvanized steel of adequate strength to support the gate with large bearing surfaces for clamping the gate in position. The hinges shall not twist or turn under the action of the gate under any conditions of use or abuse.

- B. Locking devices shall be galvanized steel with a central locking device for double gates and a forked latch for single gates.

- C. Disability gate latches shall be galvanized steel with an extended lever to lift the forked latch on single gate.

**2.06 BRACING**

- A. The fence bracing shall be 1-5/8 inch outside diameter pipe as required.

**PART 3 EXECUTION**

**3.01 INSTALLATION**

- A. Remove and dispose of brush, trees, and other obstructions that interfere with construction of the fence.

- B. Lay out and measure the fence line parallel to the contour of the ground.

**C. Post Setting.**

1. Set standard corner, end, intermediate pull, and gate posts into concrete footings with a minimum diameter of 12 inches and a minimum depth of 60 inches. Place the posts such that bottom of the footing is 6 inches deeper than the bottom of the post. Place the concrete in a continuous pour and tamp around the posts for consolidation. Line posts may be air driven to a minimum depth of 4 feet. The top of the posts shall not be deformed at completion. Replace all deformed or damaged posts.
2. Crown the tops of the footings to shed water.
3. Space standard fence posts a maximum of 10 feet on-center.

**D. Posts and Rails.**

1. Set the terminal posts at the beginning and the end of each continuous, straight-line length of fence and at abrupt changes in vertical or horizontal alignment.
2. Set line posts at intervals stated above, measured parallel to the grade of the fence.

3. Install intermediate pull posts at a maximum interval of 200 feet.
4. Install a continuous top rail. Install the top rail through loop caps on the line posts. Provide sleeve splices in the top rail and only cut the pipe at the ends of runs. Install a bottom rail with terminations at each post. Install middle rails as specified.
5. Provide horizontal bracing at corner posts, terminal posts, and intermediate pull posts. Install the bracing at the mid-height of the fence, between the corner, terminal, or pull posts and the next adjacent line post. Fasten the bracing to the posts with brace bands and carriage bolts.

E. Fabric.

1. Stretch the fabric and tension wire, if applicable, to the proper tension between the terminal posts as recommended by the manufacturer. Fasten the fabric securely to the framework.
2. Attach the fabric to the terminal posts with tension bar clamps and carriage bolts.
3. Attach the fabric to the line posts at intervals of 14" on center, and to the top, middle and bottom rails at intervals of 14" on center for all standard fences.
4. Install the fabric a maximum of 1" above the finished elevations.

**Additional Contractor Responsibilities:**

1. Contractor is responsible for field measuring all dimensions.
2. Contractor is responsible for regrading and seeding any areas of the yard that they damage.
3. Contractor shall include 0.5% TERO tax fee in base bid, if bid exceeds \$25,000.00.  
**Submission of receipt for paid TERO fee is required with application for final payment.**
4. Contractor shall be responsible for all required permitting and inspections, including fence permit from the City of Hinckley.
5. The contract deadline to complete all work shall be July 15, 2025.

*Specified Product Substitutions: All proposed product substitutions must be approved by the Project Coordinator 5 days prior to bid. Any approved substitutions, will be made available to all bidders.*

**Contacts:**

Interested bidders shall contact either Carla Dunkley at 320-630-2495 or by email at [carla.dunkley@millelacsband.com](mailto:carla.dunkley@millelacsband.com) to be included on the bidder's list in the event that any addendums are issued for this project.

**Mobilization:**

1. The Contractor shall be capable of mobilizing his equipment and crews within seven days of the receipt of Notice to Proceed.
2. Contractor shall provide means and methods for all building phases of construction.

**COMMUNITY DEVELOPMENT/PROJECT MANAGEMENT RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS FOR ANY REASON.**

**COMMUNITY DEVELOPMENT WILL, TO THE GREATEST EXTENT FEASIBLE, GIVE PREFERENCE IN THE AWARD OF CONTRACT TO INDIAN ORGANIZATIONS AND INDIAN-OWNED ECONOMIC ENTERPRISES.**

**Bidding notes:**

1. Submit proposal in lump sum (supply and install), not to exceed amount

2. All Contractors (including subcontractors) must comply with Davis Bacon wage requirements.
3. All Contractors are encouraged to provide the following along with their bid submittal:
  - a. Completed & signed MLB Community Development Construction Bid Form (Required)
  - b. A copy of Current MLB Vendor's License (or a copy of the submitted application)
  - c. A copy of Current Insurance Certificate
  - d. A copy of Subcontractor/Material Supplier list
  - e. A copy of valid State of Minnesota Contractor's License
  - f. A copy of Authorized Signature Sheet (submitted with first bid submittal)
4. All Contractors must comply with all Mille Lacs Band of Ojibwe American Indian Employment requirements (see 18 MLBSA § 5). Contact TERO Office at (320) 532-4778.

**All proposals must be mailed and labeled as follows:**

**Mille Lacs Band of Ojibwe  
Commissioner of Community Development  
Sealed bid: 2259 Oshki Odena Fence  
PO Box 509  
Onamia, MN 56359**

**\*\*Please note that the bids submitted via mail to the P.O. Box. FedEx and UPS will not deliver to a P.O. Box and the Onamia post office will not accept hand delivered items. Please plan accordingly to ensure the timely receipt of your bid submittal. Do not require delivery signature.\*\***

**\*\*The Band reserves the right to reject any bid that it is unable to collect at the Onamia post office by the bid deadline date and time, provided that the Band has made diligent and reasonable efforts to collect the bid. The Band reserves this right even in the event that the bid has been postmarked before the deadline.**

**PROPOSALS NOT SUBMITTED IN THIS MANNER WILL BE REJECTED.**

**Licensing:**

Firms must be licensed with the Mille Lacs Band of Ojibwe. A copy of this license (or the license application) must accompany each bid. Licensing process can take several weeks. If you are not currently licensed with the MLBO, please submit a copy of your license application along with your proposal. Contact Jackie Smith at (320) 384-4773 or via email at [JSmith2@grcasinos.com](mailto:JSmith2@grcasinos.com) with questions regarding licensing and for the license application.

**PERMIT AND CONTRACTOR REQUIREMENTS:**

Permits: Contractors are responsible to attain all necessary permits for all work, including Mille Lacs Band of Ojibwe (MLBO) Permits. Site will also require City of Hinckley permitting.

**Bonding Requirements: In accordance with Mille Lacs Band Title 7 as updated in Band Ordinance 07-22. Please note that bonding requirements on Mille Lacs Band Funded Residential projects has changed.**

Band Ordinance 07-22 states the following:

For all Band funded residential construction projects, a performance bond is required for contracts in excess of \$100,000.00.

## SECTION II – BIDDING FORMS

Bidding Requirements and Contract Forms

COMMUNITY DEVELOPMENT  
PROJECT MANAGEMENT

### FY 2025 CONSTRUCTION BID FORM REQUIRED FOR ALL BIDS

**FIRM NAME:** \_\_\_\_\_

**JOB/PROJECT:** 2259 Oshki Odena Fence

**LUMP SUM PRICE:**

\_\_\_\_\_ \$ \_\_\_\_\_  
(Written Value) (Dollar Amount)

**ALTERNATE #1:** *Unit Cost Per Ft of Fence Installed*

\$ \_\_\_\_\_ / ft of 6' fence

**Acknowledgement of Addendum(s):** 1) \_\_\_\_\_ date 2) \_\_\_\_\_ date 3) \_\_\_\_\_ date

**BID GUARANTEE PERIOD:**

I agree to hold this bid open for a period of **90 days** after the bid opening. If this bid is accepted I agree to execute a Contract and/or a Purchase Order with the Mille Lacs Band of Ojibwe along with furnishing all required bonding (if required) and insurances.

**TERO COMPLIANCE:**

I understand that this company, its subcontractors and all employees performing work on this project will be expected to comply with all Mille Lacs Band TERO Compliance Regulations. Upon being informed that I will be awarded a contract for this project, I will submit all required TERO Compliance Plans directly to the MLB TERO Office for review and approval.

**Acknowledgement of TERO Compliance:** \_\_\_\_\_

**ATTACHMENTS REQUIRED:** Failure to provide any of these attachments will result in bid disqualification.

- MLB BID FORM (MUST BE SIGNED)

**NAME:** \_\_\_\_\_ **TITLE:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**FIRM NAME:** \_\_\_\_\_ **TELEPHONE:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**EMAIL ADDRESS:** \_\_\_\_\_