

**MILLE LACS BAND OF OJIBWE
HEALTH AND HUMAN SERVICES POLICY & PROCEDURE**

Department: Health Services - Pharmacy

Policy Number: HHS-HS-PHM 1814

Policy Title: Drug Recalls

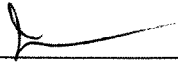
Attachments:

Revision History: 1984, 7/01, 7/12

Revised by/Date: Jesse Godding, PharmD 9/2020

Approved by:

Jesse Godding, PharmD, Pharmacy Manager



Date:

11-10-2020

Approved by:

Nicole Anderson, Commissioner of HHS



Date:

11-20-2020

POLICY STATEMENT: Drug recalls will be immediately removed from pharmacy inventory, in order to avoid any possible adverse event from occurring in patient medication management.

PURPOSE: The purpose of this policy is to provide a process for identifying and removing recalled drugs from the pharmacy.

PROCEDURE:

Sources of drug recalls include:

- Mckesson Drug
- The Federal Drug Administration
- Recall notices from individual manufacturers

When a drug recall is issued the pharmacy will check stock in the following areas:

- Pharmacy working stock
- Pharmacy bulk storage area
- Emergency cart
- Dental clinic
- Outlying clinic Tele-Pharmacies

If affected drugs are found, those drugs should be immediately removed from inventory, quarantined in a dedicated area for recalled drugs, and labeled as recalled to ensure they are not inadvertently used to fill prescriptions. Upon removal from inventory the on hand quantity must be updated in ScriptPro and a note placed documenting why inventory has been removed. The pharmacy will follow manufacturer or drug wholesaler guidance on processing or returning the recalled drugs. If no affected drug is found the pharmacy will document this on the recall notice. Records will be maintained in the pharmacy pertaining to all recalls of medications that are carried and have been recalled for a period of 1 year.

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If a recall is of such a nature as to require immediate patient notification, the pharmacy will invoke the recall option of the pharmacy computer system to obtain a complete listing of patients who have received the recalled medication.

Notification of patients may be accomplished by:

- Telephone
- Community Health Representative
- Public Health Nurse
- Relative of patient
- Mass media

Records of pharmacy's communication with affected patients will be kept for a period of 1 year.

Internal and/or External References	
Compliance - Posting Date	11/23/2020 <i>SH</i>
Replaces – Policy Number	
Next Review - Due Date	11/24/2023