

**MILLE LACS BAND OF OJIBWE
HEALTH AND HUMAN SERVICES POLICY & PROCEDURE**

Department: Substance Use Disorder-Administration

Policy Number: HHS-SUD-ADM 8111

Policy Title: Health Education

Attachments:

Revision History: 3/2018

Revised by/Date: Mark Watters/Holly Hunter 1/29/2020

Approved by: *Mark Watters*

Date: 1/28/20

Mark Watters, Substance Use Disorder Director

Approved by:

Date:

Nicole Anderson, Commissioner of HHS

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3-4-2020

POLICY STATEMENT: Mille Lacs Band of Ojibwe Substance Use Disorder programs utilize health education to positively influence the health response of clients and staff.

PURPOSE: The purpose of this policy is to outline the requirements for health education programming for the facility.

PROCEDURE:

- A. Clients can receive health education through written materials.
- B. Clients can receive health education through groups given by the licensed providers utilizing health education videos, DVD's, Power Point presentations and lectures.
- C. The licensed provider will have a sign in sheet for clients attending group sessions. The sign in sheet shall also include the health education topic that is being presented and sign in sheets shall be retained and stored in the appropriate location.
- D. Clients will receive education on a one-on one basis by a licensed provider when needed.
- E. The licensed provider shall chart in the client's progress notes when one-to-one health education is given.

Internal and/or External References	
Compliance - Posting Date	3/4/2020 2020
Replaces - Policy Number	
Next Review - Due Date	3/4/2023