

**MILLE LACS BAND OF OJIBWE
HEALTH AND HUMAN SERVICES POLICY & PROCEDURE**

Department: Substance Use Disorders-Four Winds

Policy Number: HHS-SUD-FW 4735

Policy Title: Meal Service


Attachments:

Revision History: 4/2018

Revised by/Date: Lindsay Misquadace-Berg 5/2020

Approved by:

Lindsay Misquadace-Berg, Four Winds Treatment Director



Date:

10/15/21

Approved by:

Nicole Anderson, Commissioner of HHS



Date:

11-29-2021

POLICY STATEMENT: In order to best meet the needs of the clients. Mille Lacs Band of Ojibwe Four Winds Lodge has developed specific Meal Service criteria that must be adhered to by the rules of Minnesota Supervised Living Facility (SLF) licensure.

PURPOSE: The purpose of this policy is outline meal service criteria for Four Winds Lodge.


PROCEDURES:

A. Food Vendor shall:

1. Provide three scheduled meals daily, unless Four Winds declines food service that day.
2. Meals will be planned so that food is nutritious and served at the appropriate temperatures.
3. Diets will be served according to the Licensed Independent Practitioner with prescriptive authority.
4. Maintain standards for meal service and sanitation as established by regulatory agencies.
5. Bring meals to the facility, ready to serve. The meals will either be on trays with individual servings set up on the plates or served bulk by food vendor depending on site preference.
6. Post menus and extended menus in the dining area.
7. Immediately prior to serving, vendor will take and record temperatures of food on approved form and heat any hot food to 140 degrees F if below this temperature.
8. Follow the food contract.

B. Facility Staff shall:

1. Post the meal serving hours for breakfast, lunch, and supper in the dining room area.
2. Ensure that there will be no more than a 14-hour time span between a substantial evening meal and the breakfast of the following day. Ensure that there is no less than 10 hours between the breakfast and the evening meal on the same day.

Internal and/or External References	Minnesota Rule SLF: 4665.2800
Compliance - Posting Date	11/29/2021 
Replaces – Policy Number	1
Next Review - Due Date	