

**MILLE LACS BAND OF OJIBWE
HEALTH AND HUMAN SERVICES POLICY & PROCEDURE**

Department: Behavioral Health-Halfway House

Policy Number: HHS-BH-HWH 4425

Policy Title: Physical Boundaries

Attachments:

Revision History:

Revised by/Date: Mark Watters, 12/11/2015

Approved by:

Crystal Weckert, Behavioral Health Director

Date:

3/28/17

Approved by:

Jeff Larson, Executive Director of HHS

Date:

4/5/17

POLICY STATEMENT: It is the policy of the Mille Lacs Band Halfway House (HWH) to establish a boundary where clients are required to remain within. This boundary will be in the client handbook.

PURPOSE: The purpose of this policy is to establish the physical boundaries which HWH clients will be restricted to while they are residents of the HWH program.

PROCEDURE: Responsibility: It is the responsibility of the staff person on duty or escorting the client outside the restricted area to inform HWH Manager/Counselor of the departure and to follow the sign out/in procedure.

Staff members escorting clients to activities outside the restricted area will inform on duty staff of the departure, destination and estimated time of return. Staff person shall require the client(s) to sign out/sign in as stated in the policy.

Clients may leave the area under the following conditions:

1. For program activities such as walks, meditation, exercise.
2. When in the company of a staff person for visits to clinics, hospitals etc. as a part of the clients program.
3. Outside meetings such as AA/NA.
4. Attend Powwows with a staff person.
5. When client has a pass from the HWH Manager/Counselor.

Clients leaving the restricted area for any reason must sign out and sign in according to the sign out/sign policy.

Internal and/or External References	HHS-BH-HWH 4415 Client Sign In Out Log Book
Compliance - Posting Date	4/10/2017 (HWH)
Replaces – Policy Number	
Next Review - Due Date	4/5/2020