

**MILLE LACS BAND OF OJIBWE
HEALTH AND HUMAN SERVICES POLICY & PROCEDURE**

Department: Substance Use Disorders-Four Winds Lodge

Policy Number: HHS-SUD-FW 4722

Policy Title: Unannounced Regulatory Inspections

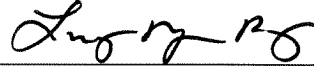
Attachments:

Revision History: 1/2018

Revised by/Date: Lindsay Misquadace-Berg 7/2021

Approved by:

Lindsay Misquadace-Berg, Four Winds Treatment Director



Date:

8/2/2021

Approved by:

Nicole Anderson, Commissioner of HHS



Date:

8-8-2021

POLICY STATEMENT: Mille Lacs Band Four Winds Lodge directs staff that they should be immediately alerted if an unscheduled, unannounced visitation occurs from any accreditation and/or licensure organization.

PURPOSE: The purpose of this policy is to ensure all staff are aware of what to do in the event that a visitation occurs.

PROCEDURE:

- The program manager notifies the Mille Lacs Band (MLB) Health and Human Services (HHS) Executive Director as soon as possible.
- The program manager notifies necessary internal staff, so all parties that will need to participate in the survey can be prepared.
- Infection Control and Safety Officers will be notified, as deemed necessary.

Internal and/or External References	
Compliance - Posting Date	8/8/2021 (H)
Replaces – Policy Number	
Next Review - Due Date	8/2024