

**MILLE LACS BAND OF OJIBWE
HEALTH AND HUMAN SERVICES POLICY & PROCEDURE**

Department: Health Services - Pharmacy

Policy Number: HHS-HS-PHM 1832

Policy Title: Medication Errors

Attachments:

Revision History: 7/12, 12/12

Revised by/Date: Jesse Godding, PharmD 9/2020

Approved by:

Jesse Godding, PharmD, Pharmacy Manager



Date:

11-10-2020

Approved by:

Nicole Anderson, Commissioner of HHS



Date:

11-24-2020

POLICY STATEMENT: The Ne-la-Shing Clinic Pharmacy will develop procedures to facilitate the identification, documentation, and review of medication errors. These procedures are to be created and utilized in a non-punitive environment that encourages medication error reporting and a focus on system-based causes of errors. Identified errors will be reported internally, reduced to written format, and stored in the pharmacy for 2 years.

Medication Error Definition - A medication error is any preventable event that may cause or lead to inappropriate medication use or patient harm while the medication is in the control of the health care professional, patient or consumer. Such events may be related to professional practice, health care products, procedures and systems, including prescribing; order communications; product labeling, packaging and nomenclature; compounding; dispensing; distribution; administration; education; monitoring and use. (National Coordinating Council on Medication Error Reporting and Prevention).

PURPOSE: To review medication errors in a standardized process for the benefit of patient safety by:

1. Determining the cause of medication errors
2. Reducing the likelihood of significant errors reoccurring
3. Reducing the potential morbidity and mortality resulting from medication errors.

PROCEDURE: Upon the discovery of a medication error:

- Perform any necessary immediate clinical intervention, within the patient care provider's scope of practice to reduce the negative effects of the identified error.
- If other clinic department(s) were involved, collaboration between department(s) will produce a single agreed upon documentation of the incident as noted for No. 3. If another department has been shown to have more involvement, that department will handle all records of the incident as also approved by the Director of Pharmacy.
- Record any actions or interventions taken on the patient's behalf as well as observed and assessed outcome of the patient within the Medical Record.

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- All medication error reports will be reviewed by the Director of Pharmacy, or designee within the Pharmacy Department.
- All medication error reports will be forwarded by the Director of Pharmacy for further review by the department of Quality and Compliance.
- Although the reporting system is designed to be non-punitive, this policy does not eliminate the need for individual professional responsibility for patient care.

Internal and/or External References	
Compliance - Posting Date	11/24/2020 HH
Replaces – Policy Number	
Next Review - Due Date	11/24/2023