

**MILLE LACS BAND OF OJIBWE
HEALTH AND HUMAN SERVICES POLICY & PROCEDURE**

Department: Health Services - Pharmacy

Policy Number: HHS-HS-PHM 1808

Policy Title: Prescription Distribution

Attachments:

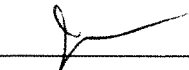
Revision History: 1984, 7/01, 7/07, 7/12, 2/13

Revised by/Date: Jesse Godding, PharmD 9/2020

Approved by:

Date:

Jesse Godding, PharmD, Pharmacy Manager



11-10-2020

Approved by:

Date:

Nicole Anderson, Commissioner of HHS



11-29-2020

POLICY STATEMENT: Ne-la-Shing pharmacy will follow the guidelines listed in this policy for prescription distribution.

PURPOSE: The purpose of this policy is to ensure safe and consistent distribution practices for prescriptions.

PROCEDURE:

1. Only the licensed pharmacist can dispense prescription medications. An exception would be a technician who is under direct supervision of a pharmacist and the final check for completeness and accuracy of the dispensed medication lies with the pharmacist.
2. Prescription medications must be picked up during clinic hours at the pharmacy or District 2 and 3 including Hinckley A.L.U. Controlled drug pick up will not be available at Hinckley A.L.U.
3. Patients must pick up their own medications and parents or guardians must pick up their own children's prescriptions. The patient or guardian may authorize another individual to pick up medications in their stead as long as the pharmacy is notified ahead of time.
4. Personnel authorized to deliver medications to patients are Clinic Health Representatives, Public Health Nurses, and Indian Health Transport Drivers. The Pharmacy Courier is responsible for all medication delivery to Districts 2 and 3 including Hinckley A.L.U. PHN staff make deliveries only when they have a scheduled appointment with a patient and that patient happens to have a prescription to be delivered. These medications must be obtained from the pharmacist or from a clinic nurse.

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Internal and/or External References	MN Administrative Rules 6800.3000 Prescriptions and Distribution of Drugs
Compliance - Posting Date	11/24/2020 <i>KLF</i>
Replaces – Policy Number	
Next Review - Due Date	11/24/2023