

Department: Pharmacy

Policy Number: HHS-8126-Ph

Attachments: \_\_\_\_\_

Policy Title: Sample Policy

Date: 1984

Revised: 8/10/01, 12/12

Approved by: \_\_\_\_\_

Date: 12/12/12

Policy Statement:

Our providers will sign necessary documents with drug representatives only for medications. Samples, which our clinic will use for self or patients.

Purpose:

To control the usage of non-authorized medication within the clinic.

Procedure:

Any samples received will only be given out if indicated by a provider.

All samples will be kept within the pharmacy or in the provider's offices at the outlying clinics.

Expiration dates of samples will be checked quarterly and disposed of in the biological waste.

Any samples authorized by providers will remain intact in their original packages.