

**MILLE LACS BAND OF OJIBWE
HEALTH AND HUMAN SERVICES POLICY & PROCEDURE**

Department: Substance Use Disorders-Four Winds Lodge

Policy Number: HHS-SUD-FW 4712

Policy Title: Designated smoking area

Attachments:

Revision History: 6/2017, 1/2018

Revised by/Date: Lindsay Misquadace-Berg 7/2021

Approved by:

Lindsay Misquadace-Berg, Four Winds Treatment Director



Date:

7/28/21

Approved by:

Nicole Anderson, Commissioner of HHS



Date:


7-31-2021

POLICY STATEMENT: Mille Lacs Band of Ojibwe, Health and Human Services is committed to taking practical measures to create a safe and healthy environment for all employees, patients, and visitors. **Smoking is prohibited inside all MLBO Health and Human Services locations.** Smoking on Four Winds Lodge grounds is allowed only in designated areas.

PURPOSE: The purpose of this policy is to promote the well-being and health awareness of employees, patients, and visitors throughout the Mille Lacs Band of Ojibwe community by reducing the risk of smoke-related illness.

PROCEDURE: Clients will be informed during admission that smoking is allowed only in designated area in the south pavilion outside the building. Non-combustible ashtrays and smoke urns are located in the designated smoking areas for the disposal of cigarettes and ashes. Clients will be held responsible for extinguishing and disposing of smoking materials and debris in a safe, healthful, and appropriate manner before entering the building. If a client smokes in any other areas, the behavior will be addressed in a timely manner to ensure it does not reoccur.

1. Smoking is not allowed in the building at any time. If a client wishes to smoke, he/she may do so in the designated area in the south pavilion which is outside the building. Times will be from 6AM till 9:30 PM weather permitting. Smoking times may alter only slightly with Supervisors approval.
2. If a client is found smoking inside the building or in an area outside the building not designated for smoking, the counseling staff will speak with the client and a behavior contract will be addressed. Doors to the Four Winds Lodge are locked from 9:30 PM till 6 AM for safety and security reasons.
3. Employees are only permitted to smoke in the designated smoking area. Employees who choose to smoke are responsible for extinguishing and disposing of smoking materials and debris in a safe, healthful, and appropriate manner before entering the building.

Internal and/or External References	MN Rule 4665.5200 Supervised Living Facilities - Smoking
Compliance - Posting Date	7/31/2021 
Replaces - Policy Number	
Next Review - Due Date	