

**MILLE LACS BAND OF OJIBWE
HEALTH AND HUMAN SERVICES POLICY & PROCEDURE**

Department: Health Services-Radiology

Policy Number: HHS-HS-RAD 1422

Policy Title: Imaging Plate Erasure

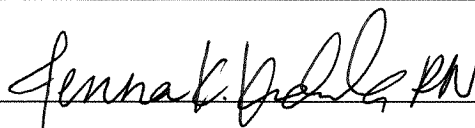
Attachments:

Revision History: 3/2018

Revised by/Date: Lance Roeschlein/Dr. Mark Bostrom 1/2022

Approved by:

Jenna Kuduk, Health Services Director



Date:

01/31/22

Approved by:

Nicole Anderson, Commissioner of HHS



Date:

2-4-22

POLICY STATEMENT: It is the policy of Mille Lacs Band Health Services Radiology department that all CR Imaging Plates be erased before every patient.

PURPOSE: The purpose of this policy is to make sure all CR Imaging Plates are properly erased so no phantom image remains which would affect the image quality

PROCEDURE: Once the computer and machines are turned on, hold down the “Erase” button on the Plate Reader, the Plate Reader will beep and will display “Quick” push the “Erase” button one more time and it will display “Slow” (Slow Erases the films more thoroughly) Once “Slow” is selected insert the plate into the Plate reader with the bar code facing the back right side of the machine. The Machine will beep and take the plate to erase. (This takes about 1min) Once it’s finished it will release, Continue with the other Plates until finished. Once finished click the “Erase” button and the Plate Reader will display “Ready”.

All Erasures will be logged in our CR IP Erasure QC Log form that is located next to the Imaging Plates underneath the counter in the Control Booth. (Due to AZM’s Radiology patient numbers, these Plates do **not** need to be erased every day. Only the Plates that you need for the exam need to be erased before taking the X-rays)

Internal and/or External References	
Compliance - Posting Date	2/4/2022 NH
Replaces – Policy Number	
Next Review - Due Date	