



HEALTH AND HUMAN SERVICES POLICY

Department: Radiology

Policy Number: 1423

Policy Title: Holding Patients

Revision History: 01/22

Revised by/Date: Lance Roeschlein 1/2025

Commissioner Initials: *[Signature]* **Director Initials:** *[Signature]*
Date: 2/7/25

Approved by: *Jan Manary*
Jan Manary, Executive Director of Health Services

POLICY: It is the policy of Mille Lacs Band Health Services Radiology department to minimize and avoid occupational radiation exposure for the X-ray Technologist. During situations when holding the patient or cassette is required, to complete needed imaging, safety precautions, as defined in this policy, will be utilized.

AUTHORITY: Indian Health Manual Part 3, Chapter 21

POLICY DETAILS:

- Technologists are not to hold patients unless all other possibilities (i.e. other "non-radiology" staff, family members, restraining devices, etc.) have been exhausted.
- No individual shall be used routinely to hold cassettes or patients.
- Family members over the age of 18 years of age should be used to hold a patient when at all possible.
- Try to use restraints and /or cassette holders or other devices when possible.
- If the technologist or other person needs to hold a patient or cassette, protective clothing must be worn. All persons required to assist with a radiographic procedure shall be positioned so no part of the body, including the hands, will be struck by the useful beam unless protected by 0.5 mm lead equivalent material. The film badge needs to be worn at the collar.
- All technologists that are required to hold a patient will be instructed in the health protection problems associated with exposure to radiation, and in purposes and functions of protective devices employed. This training will be conducted initially upon employment or assignment and at any change that may occur in policy or procedure thereafter.
- The individual who held will be documented in the patient log in the holder area (i.e. Mom, Dad, Caregiver or if employed by Mille Lacs Band of Ojibwe be specific with documenting first and last name).
- As new devices become available they should be recommended to the Radiation Safety Officer (RSO) for review.
- The RSO will review the film badge reports and discuss higher than normal readings with the staff as required.

Compliance - Posting Date	
Replaces – Policy Number	
Next Review - Due Date	01/2026