

**MILLE LACS BAND OF OJIBWE
HEALTH AND HUMAN SERVICES POLICY & PROCEDURE**

Department: Substance Use Disorder-Administration **Policy Number:** HHS-SUD-ADM 8103

Policy Title: Capacity Management Reporting

Attachments:

Revision History: 3/2018

Revised by/Date: Mark Watters/Holly Hunter 1/16/2020

Approved by: *Mark Watters*

Date: 2/6/20

Mark Watters, Substance Use Disorder Director

Approved by:

Date:

Nicole Anderson, Commissioner of HHS

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2-11-2020

POLICY STATEMENT: All Mille Lacs Band of Ojibwe Substance Disorders Programs follow licensing requirements set forth by the State of Minnesota to report program capacity levels and clients on waiting lists for treatment.

PURPOSE: To ensure compliance with the standards set forth by MN Statutes.

PROCEDURE: The SUD Program will keep track of client admissions and report to appropriate agencies when the program reaches both 90 and 100 percent of capacity.

Each week, the program must report its capacity, current enrolled dosing clients, and any waiting list.

Internal and/or External References	MN Statutes 245G.22 Sub. 10
Compliance - Posting Date	<i>2/11/2020</i> <i>(initials)</i>
Replaces – Policy Number	
Next Review - Due Date	<i>2/11/2023</i>