

**MILLE LACS BAND OF OJIBWE  
HEALTH AND HUMAN SERVICES POLICY & PROCEDURE**

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**Department:** Health Services-Pharmacy

**Policy Number:** HHS-HS-PHM 1845

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**Policy Title:** Prime Vendor Program (PVP), Enrollment, and Updates

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**Attachments:**

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**Revision History:** 9/27/2018

**Revised by/Date:** Jesse Godding 2/25/2020

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**Approved by:**

Jesse Godding, Pharmacy Manager



**Date:**

4-21-2020

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**Approved by:**

Nicole Anderson, Commissioner of HHS



**Date:**

4-22-2020

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**POLICY STATEMENT:** Mille Lacs Band of Ojibwe (MLBO) Indians doing business as Ne-Ia-Shing (NIS) Clinic participates in Prime Vendor Program (PVP) to improve access to affordable medications for MLBO and their patients.

**PURPOSE:** The purpose of this policy is to assist MLBO participation in the PVP to receive the best 340B product pricing, information, and value-added products.

**PROCEDURE:**

Enrollment in PVP:

- MLBO completes online 340B Program registration with HRSA.
- MLBO completes on line PVP registration <https://www.340bpvp.com/register/apply-to-participate-for-340b/>.
- PVP staff validates information and sends confirmation email to MLBO.
- MLBO logs on to [WWW.340Bpvp.com](http://WWW.340Bpvp.com), selects user name/password.

Update PVP Profile:

- MLBO accesses [www.340bpvp.com](http://www.340bpvp.com)
- Clicks Login in the upper right corner.
- Inputs PVP login credentials
  - In the upper right corner:
    - Click “My Profile” to access page <https://members.340bpvp.com/webMemberProfileInstructions.aspx>
    - Click “Continue to My Profile” to access page <https://members.340bpvp.com/webMemberProfile.aspx>.
      - Find a list of your facilities
        - Click on the 340B ID number hyperlink to view or change profile information for that facility.
      - Update HRSA Information
        - Complete the 340B Change Form as detailed above.
          - \* After the HRSA 340B OPAIS has been updated, the PVP database will be updated during the nightly synchronization.
    - MLBO updates the 340B Prime Vendor (PVP) Participation Information:

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- Edit MLBO's Drug Enforcement Administration (DEA) number, distributor and/or contacts
  - Click "Submit"
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<b>Internal and/or External References</b>	
<b>Compliance - Posting Date</b>	4/22/2020 (H)
<b>Replaces – Policy Number</b>	
<b>Next Review - Due Date</b>	4/22/2021