

**MILLE LACS BAND OF OJIBWE
HEALTH AND HUMAN SERVICES POLICY & PROCEDURE**

Department: Behavioral Health-Four Winds

Policy Number: HHS-BH-FW 4746

Policy Title: CLIA Waived Testing

Attachments:

Revision History: 4/25/2017

Revised by/Date: Sandy Edelbrock Holly Hunter 7/2019

Approved by:

Lindsay Misquadace-Berg, Treatment Director

Date:

Lindsay Misquadace-Berg 8-5-19

Approved by:

Nicole Anderson, Commissioner of HHS

Date:

Nicole Anderson 8-9-2019

POLICY STATEMENT: All laboratory testing that is done at Four Winds be processed according to CLIA waiver procedures and sent to the appropriate reference lab.

PURPOSE: The purpose of this policy is to ensure CLIA waiver procedures and quality of the sample submitted are met per policy.

PROCEDURES: CLIA waived testing may be done at Four Winds Programs during the course of a client's stay.

- A. Staff members who will be doing testing will be given orientation to the site's specific services.
- B. Staff members who perform testing will be given training for each test they are authorized to perform.
- C. Staff members who perform testing that requires the use of an instrument will be trained on the use and maintenance of that instrument.
- D. Any waived testing that is done will be performed by staff who have demonstrated competency in performing the test.
- E. Documentation of training given and staff who have demonstrated competency will be maintained on site.
- F. Procedures are in place for the tests performed.
- G. The Four Winds Medical Director/Ne-Ia-Shing Clinic Lab Director will review and approve the tests which are used by the program including waive testing procedures.
- H. Current competency is assessed annually for each person for each test in two of the following methods:
 - a. The supervisor or qualified delegate periodically observes routine work of the staff doing the testing.
 - b. Having written testing that is specific to the method assessed.
 - c. Performance of a test on a blind specimen.
 - d. Monitoring of each user's quality control performance, statutory provision.

Internal and/or External References	
Compliance - Posting Date	8/12/2019
Replaces – Policy Number	
Next Review - Due Date	8/9/2022